



BOARD OF EDUCATION MEETING

September 28, 2020

6:00 p.m.

Merton Intermediate School Little Theater

AGENDA

In light of the COVID-19 virus precautions, the public is invited to participate/view the meeting either in person or virtually. The link can be found on the Merton Community School District website at www.merton.k12.wi.us. If you are attending virtually and want to be part of “Delegations to be Heard,” please see the directions in the agenda.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement of Notice of Open Meeting Publication
- IV. Approval of Agenda
- V. Approval of Minutes
 - A. [Monday, August 31, 2020 @ 7:00 p.m. - Open Session](#)
- VI. Approval of Financial Report and Bill Listing
- VII. Delegations to be Heard

The purpose of this part of the agenda is to allow a citizen or citizens, who have asked to be placed on the agenda, an opportunity to speak. It is important to remember the following:

1. *Delegations can be done both in person and email comments that are to be sent to the District Administrator (russr@merton.k12.wi.us) during the first 5 minutes of the board meeting (6:00-6:05). All email comments will be read to the board, following the allowable comments as indicated in the Board Agenda.*

Merton District Offices

N68 W28460 Sussex Road
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Merton Primary School

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9/28/20

Page 2

2. *No personnel/confidential issues can be discussed in the open session of the board. These types of concerns must be brought forth through board adopted procedures.*
3. *The school district has adopted policies and procedures for dealing with problems/complaints. These procedures provide for discussion and resolution of concerns, with board involvement if necessary, as certain steps are followed. The board is prohibited from becoming involved outside of the adopted procedure*

IX. Administrator's Report

A. Actions

1. Acceptance of Donations (Action)
2. Personnel Actions (Action)

B. Information

X. Committee Reports

XI. Reports and Updates

A. Principal's Reports

XII. New Business

- A. Adjustments to 2020-21 Student Calendar (Action)
- B. Fall reopening review and update (Discussion)

XIII. Future Meeting and Agenda Items

A. October 26, 2020 @ 6:00 p.m. (Open Session)

1. Monthly Meeting
 - a) Approve the 2020-21 Tax Levy

B. November 30, 2020 @ 6:00 p.m. (Open Session)

1. Monthly Meeting

XIV. Motion to Adjourn



MERTON COMMUNITY SCHOOL DISTRICT- *FINANCIAL INFORMATION*

MEETING DATE: September 28, 2020

AGENDA ITEM: *Approval of Financial Report and Bill Listing AND Donations (Action)*

[Business Manager Memo](#) and [Voucher Listing](#)

[September 4th Payroll](#)

[September 18th Payroll](#)

[Payroll Wire Listing](#)

[Check Registry](#)

[AP Wire Listing](#)

[US Bank Credit Card Listing](#)

[ACH Listing](#)

[Donations](#)

ADMINISTRATIVE RECOMMENDATION:

The administration recommends making a motion to approve the check registry and donations.

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MERTON COMMUNITY SCHOOL DISTRICT- ADMINISTRATOR'S REPORT

MEETING DATE: September 28, 2020

AGENDA ITEM: *Personnel Actions*

There are no personnel actions at this time.

ADMINISTRATIVE RECOMMENDATION:

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MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: September 28, 2020

AGENDA ITEM: *Adjustments to 2020-21 Student Calendar (Action)*

The district eliminated 2 student contact days due to moving 2 days for teacher preparations prior to the start of the school year. Now the board is in need of adopting a new student calendar reflecting two less days. (We still have plenty of minutes above the minimum required by state statutes.

The district administration saw the best possible scenario was to look at extending some natural breaks in the school calendar. We saw the two days before Thanksgiving and the two days before the Holiday/Christmas break as good possible deletions to create a longer break around those holidays.

Here are the [survey results](#) from the staff. The staff overwhelmingly choose to have a 2 week Holiday/Christmas break. By doing this, it creates a full two weeks off for students and staff at this time.

ADMINISTRATIVE RECOMMENDATION:

The administration is recommending the board make a motion to delete December 21 and December 22 from the 2020-21 Student Calendar.

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MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: September 28, 2020

AGENDA ITEM: Fall reopening review and update (Discussion)

A verbal update will be given on the progress of the district's reopening this school year as well as community facility usage.

ADMINISTRATIVE RECOMMENDATION:

This item is for information only.

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MERTON COMMUNITY SCHOOL DISTRICT- *FUTURE AGENDA ITEMS AND MEETINGS*

MEETING DATE: September 28, 2020

AGENDA ITEM: *Future Agenda Items and Meetings*

Upcoming Meetings:

- A. October 26, 2020 @ 6:00 p.m. (Open Session)
 - 1. Monthly Meeting
 - a) Approve the 2020-21 Tax Levy
- B. November 30, 2020 @ 6:00 p.m. (Open Session)
 - 1. Monthly Meeting

ADMINISTRATIVE RECOMMENDATION:

This item is information only.

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